



## **PASSPORT AND VISA SERVICES**

**TEL: 031 564 8222      FAX: 086 756 3166**

**CELL: 083 778 8666 / 083 444 0827**

### **REQUIREMENT:**

- Letter of invitation from your host in Canada and proof of their status.
- Depending on your situation, a letter from your employer or proof of studies.
- (Must state your name, when you start with the company, the dates you are going on leave and the dates you will resume your position at work. If self-employed then you will still need a copy of the CK or CC docs)
- For minors, notarised letter of authorization signed by both parents, or for minors travelling with only one parent, letter of authorization from the non accompanying parent specifying the duration of travel and whether a single or multiple entry is to be issued.
- 3 Month up to date bank statement
- Itinerary
- In the case of persons visiting for six months or longer, an original police clearance is required. For residents of South Africa the only acceptable police clearance certificate is a "[Clearance Certificate](#)" issued by the South African Police Service. Other documents, including the "Criminal Inquiry Certificate" issued by a private company, are not acceptable.
- Persons convicted of a criminal offence in any country also must submit an original police clearance certificate for that country and a written account of the circumstances of the offence. Applications can be submitted without a police certificate, but this will be required before the application can be finalised.