## CHECKLIST FOR MINORS (UNDER 18 YEARS OF AGE) TRAVELLING FOR SAFR CITIZENS AND NON – SAFR CITIZENS

There is no guarantee that you will be granted a visa so we recommend that you do not make unalterable or non-refundable travel arrangements.

Applications can only be processed efficiently if ALL mandatory supporting documentation is provided at the time of lodgement. A decision may be made on the information available without requesting further documentation. It is in your interest therefore to submit a complete application. If any additional documentation is subsequently requested from you by the Immigration decision-maker, or you provide extra documents of your own accord, you will be responsible for the costs of providing this additional information to the Post. If you choose to re-visit the Visa Application Centre to send this new information to the Post, you may be charged a courier fee for the additional handling and delivery of documents.

Note: All supporting documentation must be in English or accompanied by a certified translation.

Attached is an application checklist to assist you in lodging your application. Please complete and submit this checklist along with a completed and signed application form. Please remember to include ALL mandatory supporting documentation.

Mandatory Requirements	Tick the relevant option according to your circumstances	
Are both biological parents travelling?	☐Yes- please provide full birth certificate showing both parents' details ***	□No- Go to next Question
Is one biological parent travelling?	□Yes- Go to Part A	☐ No- Go to next Question
Are both adoptive Parents travelling?	□Yes- Go to part B	☐ No- Go to next Question
Is one adoptive Parent travelling?	□Yes- Go to part C	☐ No- Go to next Question
Travelling with, or visiting, a legal guardian?	□Yes- Go to part D	□No- Standard processing
If the applicant is under 18 and intends to stay in Australia without either or both parents or guardians	□Yes- Go to part E	
PART A- Requirements when minor is travelling with one biological	Tick the	
part	documents submitted	
Birth certificate of child showing parents' details in full		
Proof of identity of the adoptive parents: Passports OR Drivers licenses OR National ID Cards (incl photo/signature)		
Form 1229 completed by parent not travelling		
Confirmation no other person has legal guardianship		
Statutory declaration OR Court documents from minor's home country ( as per regulation 1.03)		

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PART B- Requirements when minor is travelling with both adoptive parents	Tick the documents submitted
Birth certificate of child showing biological and/or adoptive parents' details in full	
Confirmation that the adoption is a formal adoption conferring full and permanent parental rights	
Australian Court Order OR Court documents from minor's home country (as per regulation 1.03)	
Proof of identity of the adoptive parents: Passports OR Drivers licenses OR National ID Cards (incl photo/signature)	
PART C- Requirements when a minor is travelling with one adoptive parent	Tick the documents submitted
Birth certificate of child showing biological and/or adoptive parents' details in full	
Confirmation that the adoption is a formal adoption conferring full and permanent parental rights	
Australian Court Order	
Court documents from minor's home country (as per regulation 1.03)	
Proof of identity of the adoptive parent travelling: Passports OR Drivers Licenses OR National ID Cards (incl photo/signature)	
Form 1229 completed by adoptive parent not travelling -if applicable	
PART-D Requirements when minor is travelling with or visiting a legal guardian	Tick the documents submitted
Birth certificate of child showing parents' details in full	
Proof of identity of the legal guardian	
Passports OR Drivers Licenses OR National ID Cards (incl photo/signature)	
Confirmation no other person has legal guardianship	
Confirmation that the person presenting is the legal guardian	
Australian Court Order OR Court documents from minor's home country (as per regulation 1.03)	
Statutory declaration OR Court Documents	
Form 1257 Undertaking declaration	
Letter of support from person the minor will be staying with in Australia	
PART E- Requirements when minor is travelling unaccompanied	Tick the documents submitted
Birth certificate of child showing parents' details in full Form 1229 completed by both parents A completed and signed undertaking (either from 1257 which can be obtained from: <a href="www.immi.gov.au">www.immi.gov.au</a> ) or a written declaration, preferably a	

	ied permission letter is required if the minor is travelling:				
-alon	e				
-with	a friend or group of friends				
-with	"other" than the above				
*** The following items may be considered if full birth certificate is not available: baptismal certificate; hospital birth records. In all cases, these items must show parents' names. Receipt from the Department of Home Affairs is required as proof that the applicant has applied for a full birth certificate.					
	the minor is travelling with a family member who holds a valid visa	a, or is an ETA or e-Visit	or eligible passport		
<u>hold</u>	er, a certified copy of their passport and visa is required.				
I hereby acknowledge that:					
☐ I have provided <u>all</u> mandatory documentation for a decision to be made on my minor's visa application.					
or					
	I have <u>not</u> provided information requested on this checklist for my minor and am aware that a decision may be made based on the information I have provided.				
I also acknowledge that where the Post requests submission of further supporting documentation, or I provide documents of my own accord, I am responsible for any courier and document handling charges.					
Note	Form must be signed by parent(s) or guardian if applicant is under 18	<b>.</b>			
Mana					
Nam	e(s) and signature(s) of parent adoptive parent(s)/guardian and date				
Visa	Application Centre Use Only				
Draggaing officer name:					
Proc	essing officer name:				

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Form date: 10/2011