

## PASSPORT AND VISA SERVICES

TEL: 031 564 8222 FAX: 086 756 3166 CELL: 083 778 8666 / 083 444 0827

## **REQUIREMENT**:

- 2 x Completed application forms
- 2 x recent passport size photos (full front view of face)
- Passport valid for 6 months: (not due to expire in 6 months and must have more than 3 blank pages)
- 2 x Copies of data pages of passport
- 2 x Copies of travel itinerary (flight details from departure and arrival to and from T&T)
- 2 x Signed letter of invitation (the original & a copy)
- 2 x Copies of confirmed accommodation a) in T&T at a hotel or b)State in letter of invitation if accommodation is with host
- 2 x Copies of proper local T&T address
- 2 x Copies of reason for visit
- 2 x Letter from employer of applicant (original plus copy)
- 2 x Copies of detailed 3-month bank statement (or Letter of Sponsorship of all travel expenses from parent, guardian or other)
- $\bullet$  It is important that the reference to which the applicant is well known in T&T be stated on the application form