



## **PASSPORT AND VISA SERVICES**

**TEL: 031 564 8222      FAX: 086 756 3166**

**CELL: 083 778 8666 / 083 444 0827**

### **REQUIREMENT:**

Before applying please make sure you fulfill all the following requirements.

1. Clearly and completely filled in and signed application for Ukraine entry and transit visa
2. Passport must be valid for a period of at least 3 months beyond the applicant's last day of stay in Ukraine and not older than 10 years. Please ensure that the passport has 2 blank pages to affix visa. Temporary passports are no longer accepted for entry.
3. Two recent passport sized photographs (colour, 3x4 centimetres). The traveller must be clearly identifiable from the picture on the passport photo.
4. If not a citizen of South Africa, Botswana, Lesotho, Namibia, Madagascar, Mauritius, Swaziland, Zambia and Zimbabwe, a residence permit valid for a period of at least 3 months after the applicants last day of stay in Ukraine..

For short stay visas:

Documents 6-14 to be submitted in original PLUS extra copy.

6. Proof of sufficient funds for duration of stay (equivalent of R425.00 per day). (Bank statement of the last 3 months or Letter of Good Standing from the applicant's bank or Letter from company in Ukraine stating all costs will be paid for).
7. Travel/health/accident insurance: A one-page document issued by the insurance company/bank stating that the applicant is covered by a Travel Medical Insurance.
8. For home stay visit: Original invitation of an established type issued in the applicant's name by Immigration Office of the Ministry of Internal Affairs of Ukraine in the area where

the inviting person permanently resides or South African Unabridged Marriage/Birth Certificate/Ukrainian Marriage/Birth Certificate (for applicants who have sib with Ukrainian citizen/foreigner with permit for temporary or permanent residence in Ukraine).

9. For business: Only original invitation of an established type issued in the applicant's name by Immigration Office of the Ministry of Internal Affairs of Ukraine in the area where the private legal entity is registered; or official letter of invitation from the Ukrainian government institution, state organization or company. The invitation should be on a letterhead of the government institution, organization or company, stamped and signed, as well as state full name of the applicant, term and purpose of journey. For conferences: Proof of registration and payment. Or document certifying that the applicant is a co-founder of a joint venture or a representative of a legal entity and is entering Ukraine for signed contracts monitoring. For representatives of Mass Media: Letter of the Chief Officer of the Mass Media addressed to the Embassy.

10. For tourism: Confirmed hotel reservation is requested. In the case of a pre-paid tour, please provide details of the tour with proof of payment to the tour operator either Ukrainian or foreign.

11. For medical treatment: Invitation from the Ukrainian medical treatment facility. The invitation should be on a letterhead, stamped and signed, as well as state full name of the applicant, term and purpose of medical treatment.

12. For humanitarian mission: Confirmation by the Commission of the Cabinet of Ministers of Ukraine on humanitarian aid.

13. For religious mission: Invitation from a Ukrainian religious organization for a foreign missionary to visit Ukraine for a (delete "a") short term purposes must contain or be accompanied by a written confirmation under the signature and seal of an authorised official of the Ministry of Culture of Ukraine.

14. Children under 18: Unabridged birth certificate. If the child is travelling alone: certified parental consent by both parents. If the child travels with only one parent, the other parent must produce the notarized/certified consent. If only one parent has guardianship of minor, the relevant court documents must be presented.