



## **PASSPORT AND VISA SERVICES**

**TEL: 031 564 8222      FAX: 086 756 3166**

**CELL: 083 778 8666 / 083 444 0827**

### **REQUIREMENTS:**

1. Passport (valid at least 6 months) with blank pages to insert a visa
  2. 1 application form (completed)
  3. 2 recent passport size photos
  4. The appropriate, non-refundable fee deposited into the DRC Embassy bank account
  5. Reasons for visiting the DRC
    - If transit, an airticket is to be produced
- For business: • a NOTARIZED letter of invitation from the host in DRC
- a letter from the applicant's employer with details of your business contact
- For visit: • a letter of invitation from the host in DRC with full address/or confirmed hotel booking.
- For tourism: • details of your intended tour itinerary.
- For visit: A NOTARIZED letter of invitation from the host in DRC with full address/or confirmed hotel booking.
- A letter from the applicants employer confirming that he/she will return to employment after returning from the DRC.

### **VALIDITY:**

3 months from date of issue.

### **PROCESSING TIME:**

5-7 working days